



FUNDRAISING AGREEMENT

Fundraising Coordinator _____ Phone Number (____) _____

Email _____

Organization Name _____

Mailing Address _____

Tax ID Number _____

Fundraising Start Date _____ Fundraising End Date _____

Number of Participants _____

Purpose of Fundraiser _____

Fundraiser Type (Check all that apply) Virtual Brochure

FUNDRAISER TERMS

I _____ agree to the following terms:

Fundraising Coordinator

- All orders must be submitted on the Poppin' Stop Master Fundraising Form. We will not accept any add-on orders once the Master Fundraising Form has been submitted or once the fundraising period has ended.
- Full payment for the fundraising orders must accompany the Poppin' Stop Master Form.
- Orders will be filled within 3 weeks from when the Master Fundraising Form is submitted.
- Organization must provide a 501(c)(3) declaration letter to receive tax exemption.
- Poppin' Stop will not accept personal checks. All checks should be made to the Fundraising Organization. We only accept business/organization checks, **Zelle, cash, credit or debit card payments**. A fee of 2.7% processing fee will be added to any credit or debit card payments. A fee of \$35 will be administered for any returned payments or insufficient funds.
- A Poppin' Stop Representative will contact the Fundraising Coordinator once the order is ready for pick-up.
- The Fundraising Coordinator must sign an order completion form once final order is picked up.
- Organization will receive _____ percentage of Fundraiser Order Sales.

Signature

Date